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MAY 23 1986

MEMORANDUM TO: Chief, Psychological Services Division, OMS

VIA: Director of Medical Services

FROM: Robert W. Magee
Director of Personnel

SUBJECT: Secretarial Attitude Survey

1. An important part of the experimental job evaluation and pay program for the secretarial occupation that the Director of Central Intelligence approved on 24 February 1986 is the assessment of secretarial and management attitudes toward the program. To accomplish this, it is requested that the Psychological Services Division (PSD) conduct continuing periodic attitude surveys of our secretaries and managers concerning the new career system over the next five years. These surveys will be important both in the evaluation of the success of our program, and in providing feedback to our Congressional oversight committees. I believe the best method of assessment is to develop an attitude survey similar to the one you did for the pay experiment in the Office of Communications.

STAT 2. We intend to implement the new secretarial system by 6 July 1986. With this date in mind, a member of my staff has already met with [] in PSD on the development of a survey. We understand that the survey can be sent out the first week in June to establish a base line which can be compared with future attitude assessments. After this initial assessment, we would hope to have annual surveys conducted so that we will have feedback by the beginning of each fiscal year during the five-year experimental program.

STAT
STAT 3. The Office of Personnel focal point for the survey will be [] Chief, Position Management and Compensation Division or []

Robert W. Magee
Robert W. Magee

STAT OP/PMCD/C&CP, [] (19 May 86)

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